SLODLC Business Case Worksheet

| **SLODLC Adoption:** |  |
| --- | --- |
| **SLODLC Adoption Leader:** |  |
| **Worksheet Owner:** |  |
| **Document Status:** |  |
| **Related Docs:** |  |

# Business Case Worksheet Scope

1. [Prepare Business Case](#_vqz8a5b212v1)
2. [Identify Stakeholders](#_bpaatsnhjn2o)
3. [Define Desired Outcome](#_jpaajwquffmk)

**How to work with Business Case Worksheet**

1. Please walk through each point in the table
	1. Each point consist of a question section and instructions section
	2. Provide clear, written answers
	3. Provide URLs/Links for external resources if any
	4. Explicitly refer to necessary attachments if any
2. Return this completed form, with any necessary attachments, to: …
3. If you have any questions about this form, please contact: …

| 1.Prepare Business Case |
| --- |
| 1.1 | High-Level Vision |
| *Please describe below.* |
| >... |
| 1.2 | Achievable Goals |
| *Please describe below.* |
| *Add rows if needed.*

| **#** | **Goal** | **Rationale** | **Owner** |
| --- | --- | --- | --- |
| **1** | >... |  |  |
| **2** |  |  |  |
| **3** |  |  |  |

*Add rows if needed.* |
| 1.3 | Business Investment Costs vs. Return |
| *Please describe the budget baseline and cost vs. return assumptions below.* |
| >... |
| 1.4 | Business Investment Review Plan |
| *Please describe below.* |
| >... |
| 1.5 | Consequences of Failure, Stoping |
| *Please describe below.* |
| >... |
| 1.6 | Constraints, Exclusions, Borders |
| *Please describe below.* |
| >... |
| 1.7 | Dependencies with other Organizational Programs/Projects |
| *Please describe below.* |
| >... |
| 1.8 | Approach Path |
| *Please describe below will it be a SLO Adoption Pilot, Project or Program - governance for selected path is described in SLO Adoption Framework.* |
| >... |
| 1.9 | Initial Scope Requirements |
| *Please describe your baseline below. Describe requirements, for particular services inscope - prepare adequate SLODLC Discovery Worksheets and add links to the table.* |
| *Add rows if needed.*

| **#** | **Requirement or Service** | **Acceptance Criteria** | **Owner** |
| --- | --- | --- | --- |
| **1** | >... |  |  |
| **2** |  |  |  |
| **3** |  |  |  |

*Add rows if needed.* |
| 1.10 | Milestones |
| *Please describe your schedule baseline below.* |
| *Add rows if needed.*

| **#** | **Milestone** | **Date mm/dd/yyyy** |
| --- | --- | --- |
| **1** | >... |  |
| **2** |  |  |
| **3** |  |  |
| **4** |  |  |
| **5** |  |  |
| **6** |  |  |
| **7** |  |  |
| **6** |  |  |

*Add rows if needed.* |
| 1.11 | Preliminary Risks / Opportunities |
| *Please describe below.* |
| *Add rows if needed.*

| **#** | **Risks** | **Response** |
| --- | --- | --- |
| **1** | >... |  |

*Add rows if needed.* |

| 2.Identify Stakeholders |
| --- |
| *Please describe below.* |
| *Add rows if needed.*

| **#** | **Stakeholder** | **Group/Persona** |
| --- | --- | --- |
| **1** | >... |  |
| **2** |  |  |
| **3** |  |  |

*Add rows if needed.* |

| 3.Define Desired Outcome |
| --- |
| *Please describe below - define at least one goal per Key Stakeholder group (Users, Business, Team).* |
| *Add rows if needed.*

| **#** | **Goal** | **Outcome** | **Benefit** |
| --- | --- | --- | --- |
| **1** | >... |  |  |
| **2** |  |  |  |
| **3** |  |  |  |

*Add rows if needed.* |